

Lake Michigan Hunter Sailing Association

BYLAWS

Section I. NAME

The name of this organization shall be: **Lake Michigan Hunter Sailing Association** (abbreviated "**LMHSA**").

Section II. PURPOSE

The primary purpose of **LMHSA** is to promote:

- social interaction among Hunter® owners and enthusiasts
- sailing education
- sailing safety
- the sailing of Hunter® brand sailboats
- cruising activities on Lake Michigan
- Other activities which may be of benefit to the members.

Section III. MEMBERS

1. There shall be three classes of Membership: Regular, Associate, and Honorary. For the purposes of these Bylaws; "Member" shall refer to an individual or a couple (a married couple or other domestic partners).
 - a. Regular Membership shall be extended to people who primarily sail a Hunter® Sailboat and who are current in their dues. Regular Membership entitles participation in all club activities.

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Section IV. OFFICERS

LMHSA shall be governed by the following officers who shall be elected from the Regular Membership. No member shall hold more than one elected office concurrently.

1. The **COMMODORE** shall preside at all meetings of the members and the Executive Committee. The Commodore shall have the authority to sign and execute in the name of **LMHSA**, any and all instruments authorized by the Executive Committee or the Membership. The Commodore shall conduct general management and direction of the business affairs of **LMHSA**. The Commodore shall rule on procedures, appoint all standing and special committees, and shall be empowered to call meetings. In the conduct of the office of Commodore, the Commodore shall be responsible to the Executive Committee and shall act at its direction.
2. The **VICE COMMODORE** shall perform all duties of the Commodore in the absence of the Commodore, and, when so acting, shall have the powers of the Commodore. Other duties shall be as prescribed by the Commodore or the Executive Committee.
3. The **SECRETARY** shall keep the Minutes of the meetings and records of **LMHSA** and shall perform other duties as the Commodore or the Executive Committee may direct.
4. The **TREASURER** shall deposit all funds, keep financial books, make necessary disbursements, make such financial and tax reports as are required of **LMHSA**, render a report to the Membership at the Annual Meeting

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and at such other times as may be directed by the Executive Committee.

The funds of **LMHSA** shall be deposited in accounts with duty established, sound, and responsible banks, credit unions, and/or savings and loan associations as the Executive Committee may determine. Payment from these accounts shall be made only by check or draft signed by the Treasurer or Commodore.

5. The **STAFF COMMODORE** shall be recognized as the most recent Past Commodore not presently serving as Commodore and shall serve as a member of the Executive Committee.
6. Interim Officers may be appointed by vote of the Executive Committee to serve the unexpired term of an Officer unable to serve.

Section V. COMMITTEES

1. General

The Chairs and members of the various committees shall be appointed by the Commodore with the approval of the Executive Committee.

Each Committee Chair shall submit an annual report, in writing, at the last meeting of the Executive Committee preceding the Annual Meeting. On-going reports shall be submitted either in writing or in person at the Executive Committee meetings throughout the year.

Additional committees may be organized or disbanded by the Commodore as required.

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2. Executive Committee

The Executive Committee shall consist of 8 members, as follows: the 4 elected officers, the Staff Commodore and the 3 Committee Chairs of the Standing Committees. A majority vote of the members of the Executive Committee present shall decide all questions.

The Executive Committee shall interpret **LMHSA** Rules, authorize **LMHSA** activities, and appoint members to fill vacancies in office, direct the Commodore in the conduct of **LMHSA** business, and set **LMHSA** policies. Meetings of the Executive Committee shall be called by the Commodore as deemed necessary or upon the request of any two members of the Executive Committee.

A quorum for the Executive Committee shall consist of 4 of the members, and must include either the Commodore or the Vice Commodore.

3. Standing Committees

- a. The Membership Committee shall direct the work of securing new members. They will compile, distribute and maintain the directory of members.
- b. The Activities Committee shall develop programs, presentations and meetings for **LMHSA**. The Activities Committee shall be responsible for the Rendezvous, typically by establishing a Rendezvous Sub-Committee. Reservations for **LMHSA** events shall be submitted to a designated member of the Activities Committee. All monies collected shall be forwarded to the Treasurer for deposit into **LMHSA**'s bank account.

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- c. The Publicity Committee shall prepare, publish, and distribute **LMHSA**'s newsletter. This committee shall also maintain **LMHSA**'s web site.

Section VI. MEETINGS

1. The Annual Meeting shall be held in the Fall of each year. Notice of the Annual Meeting shall be sent to each member at least 30 days prior to the meeting.
2. Special meetings of **LMHSA** may be called by the Commodore or Executive Committee or on the written request of 25 members. The exact dates of special meetings shall be determined by the Executive Committee. Notices of special meetings shall be sent to each member at least 15 days prior to the meeting and shall state in detail the subjects to be brought up for action.
3. Executive Committee meetings shall be held as often as it may deem necessary or at the discretion of the Commodore.

Section VII. VOTING

The Officers named in Article IV of these Bylaws shall be elected at the Annual Meeting by a majority of members present and entitled to vote. Members not present may vote by proxy that must be received by the Secretary 3 days before the Annual Meeting. The Officers shall hold office for a period of 2 years or until their successors have been elected.

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A quorum for a Membership meeting shall consist of 30% of the members in good standing or their proxies.

All elected officers and Committee Chairs shall be shared, if desired, by couples as defined in Section III.

Every Regular Member present is eligible to vote when a motion is under consideration. Votes by proxy must be in writing, signed, and filed with the Secretary 3 days in advance of the meeting or may be emailed 3 days in advance from the email address on file with the club.

In case of dispute as to order of business or debate, the 10th edition of Robert's Rules of Order Newly Revised shall govern.

Section VIII. FINANCES

- 1. Dues for members shall be determined by the Executive Committee. Dues shall be collected by the Membership Committee at the beginning of each year.**
- 2. The fiscal year is the calendar year.**
- 3. All funds received by LMHSA shall be submitted to the Treasurer to be deposited in the bank account(s) approved by the Executive Committee. All bills contracted by LMHSA are to be paid from those accounts.**
- 4. Members shall submit receipts to the Treasurer for reimbursement of expenses paid on behalf of LMHSA. Reimbursable expenses shall be pre-approved by 2 Officers prior to submission to the Treasurer for reimbursement.**

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Section IX. BURGEE and EMBLEM

1. The **LMHSA** Burgee shall be triangular in shape, in the usual proportions, with a white field and silhouette of Lake Michigan and the Trademark Hunter “h” in blue, with sailboat and “SA” in red. There is a $\frac{3}{4}$ ” blue border around the three edges of the burgee. The Burgee shall be flown in accordance with prescribed nautical etiquette. See below



2. The **LMHSA** emblem is circular of any diameter, created by an image of a manila line tied with a knot in the upper right quadrant. The legend “**Lake Michigan Hunter Sailing Association**” is written across the bottom half of the loop of line in blue and red characters. The word “Hunter” is red and the rest is blue. In the center are the same elements as on the Burgee: the silhouette of Lake Michigan and the Trademark Hunter “h” are blue, with sailboat and “SA” in red.



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Section X. AMENDMENTS

These Bylaws may be amended in the following manner:

- 1. Proposed amendments must be submitted by a Regular Member to the Secretary in time to be included in the notice of the Annual Meeting.**
- 2. Prior to Annual Meeting the Executive Committee must approve the proposed amendment.**
- 3. A two-thirds (2/3) majority vote by the Regular Members, either in person or by proxy as delineated in Section VII is required to approve a proposed amendment.**